

THE RANGE
CONFERENCE TARIFF SHEET
TEL 713-2340/1 OR FAX 086 691 1383

- **LOG CABIN VENUE** - CAPACITY: 15 – 120 DELEGATES

CONFERENCE PACKAGE RATE - R295-00 (per delegate)

INCLUDES:

EARLY MORNING ARRIVAL : FILTERED COFFEE & TEA
MID MORNING : FILTERED COFFEE & TEA & SCONES / MUFFINS
LUNCH : CONFERENCE LUNCHEON / FINGER BUFFET
MID AFTERNOON : FILTERED COFFEE & TEA & BISCUITS

LOG CABIN VENUE FEE
MINTS AND ICED WATER ARE PLACED ON THE CONFERENCE TABLES

- **MARQUEE VENUE** - CAPACITY: 15 – 600 DLEGATES

INDIVIDUAL RATES

VENUE FEE – Log Cabin (full day – R 5 000 maximum 10 hours)

VENUE FEE – Marquee (full day – R7 000 maximum 10 hours)

CONFERENCE REFRESHMENTS & MENUS

| | |
|-------------------------------------|-------------|
| TEA & COFFEE | R 12.00 pp |
| TEA/COFFEE & BISCUITS | R 25.00 pp |
| TEA/COFFEE & CAKES/SCONES/ MUFFINS | R 35.00 pp |
| CONTINENTAL BREAKFAST | R 70.00 pp |
| SANDWICH SELECTION | R 35.00 pp |
| CONFERENCE LUNCHEON / FINGER BUFFET | R 135.00 pp |

OTHER MENU'S (Refer to function package for details)

FUNCTION MENUS

| | | | |
|-----------------|------------|-----------------|------------|
| * BUFFET MENU 1 | R235.00 PP | * BUFFET MENU 2 | R270.00 PP |
| * SET MENU 1 | R215.00 PP | * SET MENU 2 | R270.00 PP |
| * BRAAI | R260.00 PP | * BRUNCH | R160.00 PP |

THE FOLLOWING EQUIPMENT IS INCLUDED IN BOTH PACKAGES

PIN BOARD, MAGNETIC WHITE BOARD, 1 X FLIP CHART STAND WITH PAD & PENS

CORPORATE GAMES / TEAMBUILDING - AVAILABLE

THE RANGE CONFERENCE AND FUNCTION CENTRE

MENU OPTIONS

A) CONFERENCE LUNCHEON

Choice of One Main Meal to be served for Conference Group

MAIN COURSE

Cold Buffet – Coronation Chicken, Cold Meats and a Variety of Salads (Buffet)

Old Fashioned Chicken Pie with Yellow Rice and Vegetables

Mustard Baked Chicken with Honey and Almonds Served with Baby Potatoes

Babotie and Rice with Sambals

Baked Fish with Cream and Coriander Sauce

Thai Green Curry Chicken with Basmati Rice

Moroccan Lamb with Dried Apricots served on a bed of Couscous

Ratatouille Pancakes served with a Cheese Sauce

Grilled Fish with Thai Chilli and Lime Sauce

SALAD SERVED ON TABLES

DESSERT OF THE DAY

OPTIONAL EXTRAS – STARTERS R 17.00 EXTRA PER PERSON

Soup of the Day

OR

Pate of the Day served

Above served with Farmstyle Bread

Cheese & Wine Menu

Pre-drink on arrival

One glass per person

Please select one of:
Sherry, port or champagne

Buffet

Selection of breads

Cheese board including:

Camembert
Brie
Creamy blue
Fox & crow cheddar
Cambrini
Emmenthaler
Mozzarella cheese balls

Spring rolls filled with sundried tomato & basil with a sweet chilli sauce

Pates choice of two
Savoury Biscuits
Sliced cold meats

Fresh fruits
Olives
Gherkins
Mixed Pickles
Fig preserves

Wines

Selection of local wines can be added onto the bar tab

CONFERENCE FINGER BUFFET

Cheese board with local cheeses, preserves & fruit

Sticky BBQ chicken wings

Vegetable spring rolls with dipping sauce

Sesame beef sirloin skewers

Bruschetta-toasted Italian breads with tomato pesto,
chargrilled onion & peppers with mozzarella cheese

Crudités with creamy herb sauce or seasonal fruit kebabs

Assorted mini quiches

Scrumptious cocktail chicken pies

CONTINENTAL BREAKFAST OPTIONAL

BUFFET

Fruit Platters & Fruit Juices

Homemade Muesli with Fresh Fruit Smothered in Yoghurt, Honey and Nuts

Selection of Farm Style Breads

Croissants, Crisp Rolls and Freshly Baked Muffins

Cheeses - Salami - Ham

Preserves and Honey

Coffee and Tea

PLEASE NOTE PRICES ARE SUBJECT TO CHANGE AND INCLUDE VAT

THE RANGE
CONFERENCE CONFIRMATION SHEET
TEL. (021) 713 2340/1 OR FAX 086 691 1383

| | |
|---|-----------------------------|
| Client | Contact |
| Address | Tele. No. |
| | Fax. No. |
| | Date's |
| Arrival time | Departure time |
| No. of Delegates | Seating Plan |
| (u - plan =30, Boardroom = 40, Classroom = 45, Cinema = 120) | |

| | |
|--------------------------------|------------|
| Tea/Coffee | Time |
| Tea/Coffee & biscuits | Time |
| Tea/Coffee & Scones/Muffins | Time |
| Continental Breakfast | Time |
| English Breakfast | Time |
| Sandwich Trays | Time |
| Finger Buffet | Time..... |
| Conference Luncheon | Time..... |
| Wine/Beers/Spirits/Soft drinks | Time..... |
| Choose Menu: | Time..... |
| Day 1 - | Time..... |
| Day 2 - | Time..... |
| Day 3 - | Time |

Equipment Included : (please indicate required fields)

| | | |
|----------------------------|-----|----|
| White Board/Magnetic board | Yes | No |
| Flip Chart Stand | Yes | No |
| Overhead Screen | Yes | No |
| Pin Board | Yes | No |

Special Requirement (Halaal etc)

.....

| | |
|--------------------|--|
| Payments (cod) | |
| Conference Package | |
| Catering Costs | |
| Venue Hire | |
| Equipment Hire | |
| Sundry Expenses | |
| | |
| Less Deposit | |
| Final Account | |

1. A Deposit of 50% of the quoted conference package is required to secure a booking.
2. The Range cannot be held liable for any injury to persons, damage to or loss of personal goods.
3. C.O.D is required on departure by cash, credit card or bank guaranteed cheque. The account will be made out for the total amount of guests as agreed to by the client in the confirmation sheet, or confirmed no later than 72hrs before the function.
4. Banking details: The Range, First National Bank, Tokai, Branch No 200409 Acc. No. 62022350798. Please fax the deposit slip to The Range F) 086 691 1383 T) 713 2340/1.
5. PLEASE NOTE: A cancellation fee can be charged of 50% of the quoted price.

Name **Signature** **Date**